



Memo No. COE/UHS/ 798 /2018

Date : 29.06.2018

URGENT NOTIFICATION

Subject: NOTICE FOR ONLINE FORM FILL UP OF STUDENTS APPEARING FOR 1ST PROF. MBBS EXAMINATION, 2018

- Candidates are instructed to fill in the **on-line application form for the 1st Professional 2018 examination positively between 12 noon on 04/07/2018 and 12 noon on 08/07/2018.**
- On line application forms will be available only within the time and date mentioned herein above at the **official Online Registration services portal (www.wbuhs.ac.in)** of the university **marked as (1st Professional MBBS Examination 2018).**
- **Students are instructed to login through their respective individual credentials received through registered Email ID and fill in all the required fields / submit requisite fees online and take print out of filled up form, which must be submitted to the Principal/Head of the Institution/Nodal person nominated by respective colleges for acknowledgment of the same within 9th July 2018 by 2.00 pm.**
- **Principal/Head of the Institution/Nodal person** of respective colleges are requested to **acknowledge the filled up forms submitted by students for keeping the record of applicants.**
- **Admit cards will be available to respective college login portal from 17/07/2018 (11.00 am) to 20/07/2018 (11.00 am)**
- **Principal/Head of the Institution/Nodal person of respective colleges are here by requested to download and handover the Admits cards to respective students against the acknowledged filled up application forms, submitted by them.**

Note:

- ❖ No change will be permitted by the University for any Filled up Application forms submitted and Admit card generated thereafter.
- ❖ Students must exercise due caution while filling up online application forms.
- ❖ University will bear no responsibility for non submission of IA marks / Attendance record of students by college Authorities concerned.
- ❖ University will bear no responsibility for wrongly filled up forms by students.
- ❖ College authorities are requested to display/upload the notification for wide circulation to all concerned.

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Copy forwarded for kind attention and necessary action:

- 1) Principal/HOI/Dean of student affairs of respective colleges,
- 2) Vice Chancellor, WBUHS
- 3) Pro-Vice Chancellor, WBUHS
- 4) Dean, Modern Medicine, WBUHS
- 5) Registrar, WBUHS
- 6) Finance Officer, WBUHS
- 7) Dy. Controller of Examinations
- 8) Dr. Sujishnu Mukherjee, Officer, WBUHS,
- 9) Asst. Controller of Examinations
- 10) Debtaru De, (website uploading), WBUHS
- 11) Guard file

Controller of Examinations, WBUHS
(In- Charge)