



Government of West Bengal
Department of Health & Family Welfare
Office of the Principal
Medinipur Medical College, Paschim Medinipur
Phone:- 03222-222400 Fax:-03222-274321 E-Mail:-
prin_midmch@wbhealth.gov.in



No. - MMC/ 1606

Date- 27.06.2023

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from bonafide bidder for supply of the following item for use at the Office of the Principal of this institution, MMC, on behalf of the Principal, Midnapore Medical College, Paschim Medinipur, & must reach Office of the undersigned on **06. 07.2023** with in 12.30 pm and the same will be opened on **06. 07.2023** at 1.00 pm.

Sl.No.	Name of the item with Specification	Qty.	Rate (Rs.)	Remarks
1	Copier Paper Size – A4 (70 GSM)	Each. Ream		Use for various department of this institution, MMC

The contractors/agencies should have to abide by the following terms & condition:-

1. Rate must be quoted only in the original letter head of the bidder mentioning in figure and words categorically, as per proforma enclosed herewith the quotation Notice.
2. Quotation for the supply of above mentioned items must be accompanied with updated Trade license in related field, PAN Card, GSTIN, P. Tax.
3. The quantity is tentative and the undersigned reserves the right to increase or decrease the quantity of any product mentioned in the Quotation Notice.
4. Reputed firms must supply the articles within 15 days from the date of work order awarded.
5. Payment will be made by this office after satisfactory receiving of article by the store of this office on duly certified by the HOD/ In-charge of concern dept. after receiving of bill subsequently.
6. All the terms and condition is mentioned will have to be accepted by bidders no condition stipulated by the bidders will not accepted.
7. Rate should be quoted inclusive of all takes and charges.
8. Bidder should deliver items/articles to the office of the principal at their own cost.
9. The undersigned reserves all the right to cancel/reject any or all quotation without citing any reason whatever.


Principal
Midnapore Medical College
Paschim Medinipur

“মাঠে ঘাটে আর নয়, শৌচাগারেই শৌচ করব সবাই”

“স্বাস্থ্যবিধান মেনে চলুন, নির্মল জেলা গড়ে তুলুন”



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No. - MMC/ 1606/1(14)

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Copy forwarded for information and necessary action to:-

1. The CA to the Hon`ble Savadhipathy , Zelaparisad , Paschim Medinipur,
2. The CA to the Hon`ble District Magistrate, Paschim Medinipur,
3. All The members of the Purchase Committee , MMC , PaschimMedinipur,
4. The Sub –Divisional Officer , Midnapore Sadar , Paschim Medinipur
5. The Executive Officer , Midnapore Sader Panchayet Samity, Paschim Medinipur
6. The Chairman/Administrator , Midnapore Municipality , Paschim Medinipur
7. The CMOH , Paschim Medinipur, Paschim Medinipur
8. The M.S.V.P., MMCH, Paschim Medinipur,
9. IT Cell , Dept of H&FW, Swasthya Bhavan , - for favour of posting this in the departmental website,
10. The Accounts Officer, MMC, Paschim Medinipur
11. The Store Officer, MMC, Paschim Medinipur,
12. The Head Clerk, MMC, Paschim Medinipur,
13. The Store keeper ,MMC, Paschim Medinipur
14. Notice board , MMC, Paschim Medinipur,

MJ
27/06/23

Principal
Midnapore Medical College
Paschim Medinipur

Proforma for rate quote

Sl.No	Name of the item	Make	Qty.	Rate (Rs.) Exclusive GST	GST	Total (Rs.)	Remarks
1.	Copier Paper Size – A4 (70 GSM)		Each. Ream				

MJ
27/06/23

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