



Government of West Bengal
Department of Health & Family Welfare
Office of the Principal
Midnapore Medical College, Paschim Medinipur, 721101.
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No. - MMC/ 1612

Date: 04/07/24

Recruitment Notice

Eligible candidates are invited for recruitment to the post of Research Assistant, purely on temporary contractual basis, sanctioned under the DHR/ICMR-funded research project titled “*Pan India surveillance for respiratory viruses through DHR-ICMR VRDL Network –strengthening of VRDLs in West Bengal and Kerala*”

VACANCY NOTIFICATION FOR TEMPORARY CONTRACTUAL BASIS

Name of Project	“ <i>Pan India surveillance for respiratory viruses through DHR-ICMR VRDL Network –strengthening of VRDLs in West Bengal and Kerala</i> ”
Name of the post	RESEARCH ASSISTANT (RA)
Number of posts	01 (UR)
Emoluments	Rs.31,000/- (Consolidated)
Essential Qualifications	1. M.Sc. degree in Virology/Microbiology/Biotechnology with 1 st Class (60%) from any recognized University. 2. Minimum Two (02) months work experience in Real-Time PCR. 3. Working knowledge of MS Office (MS Excel/MS Word/PowerPoint)
Desirable	1. Higher academic qualification in related field. 2. Preference will be given to candidates familiar with local languages and those with related project work experience.
Age limit	Up to 35 Years (as on 01.01.2024)
Job Description	1. Collection of clinical sample/epidemiological data from patients from Health centers or local hospital. 2. Data Entry of the surveillance reports in ICMR portal. 3. Patient Report Preparation 4. Cataloguing, transporting and archiving clinical specimens and data 5. Any other research/diagnostic/administrative duties assigned by DHR/ICMR from time to time.
Date, Time & Venue of Exam & Interview	At Department of Microbiology (List of candidates found eligible after screening will be put up on the website : https://www.wbhealth.gov.in and https://midnaporemcc.ac.in
Application form link	https://forms.gle/SKH7L4PvWnpz5qhg8


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For all the contract positions above, it is desirable to possess experience in Govt., autonomous, PSU etc. or any other recognized organization and basic knowledge of computer applications (MS Office).

PROCEDURE FOR RECRUITMENT:

Candidates meeting the age criteria and possessing the required qualifications, experience, etc. and willing to work for related activities may apply via <https://forms.gle/SKH7L4PvWnpz5qhg8> within 20.07.2024 (midnight)


All candidates must bring original documents at the time of interview, failing which his/her candidature will not be considered.

The applications will be scrutinized by the Screening committee and only eligible candidates with complete applications in all respects will be allowed for interview. A list of eligible candidates allowed to appear for the interview will be put up on the **College website** after completion of the screening process. **A written test followed by interview will be conducted for these eligible candidates for the post.**

Candidate selection is purely on merit basis and subject to verification of all original documents and fulfillment of required eligibility criteria in all respects. Selected candidates will be notified through official website of the institute. Selection will be based upon written examination, work experience and interview score.

TERMS & CONDITIONS:

1. These positions will be filled for temporary extramural project for appointment purely on temporary CONTRACT basis and co-terminus with the project.
2. The appointment to the respective contract posts will be initially for a period of **6 months** which may be further extended as per requirement, if any on case-to-case basis.
3. The merit panel will be valid for **6 months**.
4. The advertised post is tentative without commitment for its filling. Recruitment will depend upon requirement of the Institute and approval of the competent authority.
5. Emoluments: The rates of emoluments/stipend shown in this advertisement are as per DHR/ICMR guidelines and may vary according to the sanction of ICMR.
6. Age limit will be as on 01.01.2024.
7. Qualification & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.


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8. Mere fulfilling of the essential/educational qualification does not guarantee the selection.
9. No TA/DA will be provided for attending the Exam & interview.
10. Google form entries submitted beyond the last date will not be accepted / considered.
11. The institute reserves the rights to consider or reject any application/candidature.
12. Submission of wrong or false information during the process of selection shall disqualify the candidate at any stage.
13. Contract appointee cannot be permitted to register for Ph.D., due to time constraints.
14. Contract appointee will be posted as per the requirement of the Institute.
15. Contract appointee shall **not** have any claim on a regular post in this institute or in any Department of Government of India and their contract Service will not confer any right for further assignment or transfer to any other project or appointment/absorption in funding agency or in this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are **not** admissible. An undertaking to that effect must be submitted at the time of joining.
16. Initial contract appointment will normally before a period of six months and further continuation/extension of the service will depend on requirement of the Institute, performance evaluation and approval of the competent authority in case-to-case basis.
17. In the event of selection, a candidate must produce all documents or certificates in original relating to (1) Educational qualifications (2) Date of Birth (3) Experience certificates (4) One recent passport size photograph (5) Identity proof i.e. Aadhar /PAN/Voter ID/Driving License etc. (6) One set of self-attested photocopies of all documents to be submitted, for verification at the time of joining the post.
18. Candidates who fail to bring the original certificates at the time of joining and if any discrepancy is found in the documents such candidates will not be allowed to join the selected contract post and the position will be offered to the waiting list candidates.


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19. The Project Investigator and or Appointing authority reserves the right to terminate the service of the contract personnel even during the agreed contract period or extended contract period with 1 month notice.

20. Leave shall be as per the ICMR-DHR/Institutional policy for contract staff.

21. Principal, MMCH, reserves the right to cancel/modify the recruitment process at any time, during the process, at its discretion.

22.CANVASSING IN ANY FORM WILL BE LIABLE FOR DISQUALIFICATION.

23.No correspondence in this regard will be entertained.

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4/7/2024

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Date: 04/07/24

No. - MMC/1612/1(9)

Copy forwarded for information please to:

1. The Principal Secretary, Dept of. Health & Family Welfare, Govt. of West Bengal.
2. The DME, Dept of. Health & Family Welfare, Swasthya Bhavan, Kol- 91.
3. The DHS, WB, Swasthya Bhaban. Kolkata-91.
4. The Special Secretary (ME), Dept of. Health & Family Welfare, Swasthya Bhavan, Kol- 91
5. The MSVP, MMC&H, Paschim Medinipur.
6. The HOD, Microbiology, MMC, Paschim Medinipur..
7. In-charge IT cell, Dept of. Health & Family Welfare, Swasthya Bhavan, Kol- 91- for publication in the Department website.
8. Website of this Institute.
9. Notice Board./Office file.

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4/7/2024

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